

Programme Leader for Design Innovation (1.0FTE)
The Innovation School

The Glasgow School of Art

The Glasgow School of Art (GSA) is one of Europe's leading independent University level institutions for the visual and creative disciplines. Our studio-based, practice-led approach to learning and research is internationally recognised and attracts talented students and academics from across the globe. We are comprised of 5 schools - the School of Design, the School of Fine Art, the Mackintosh School of Architecture, the School of Simulation & Visualisation, and GSA's newest centre of academic expertise The Innovation School.

Originally founded in 1845, today we have 2300 students studying across Innovation, Architecture, Design, digital visualisation, Fine Art and history and theory. As we develop new academic programmes and enhance our areas of expertise and inter-disciplinarity, our ambition for 2018 is to continue to grow our student community in Glasgow and continue to grow our research profile and teaching campuses in Singapore and the Scottish Highlands and Islands. Our internationalisation strategy is embedded throughout our academic programmes and research, connecting the GSA with some of the world's leading universities and specialist higher education institutions.

Recognised by the Scottish Funding Council as an independent, specialist institution the GSA is an important and integral part of Scotland's higher education provision. Working in partnership with universities across Scotland and the UK, our degree programmes are validated by the University of Glasgow. The University of Glasgow has validated our programmes since 1992 and whilst the Senate of the University has ultimate responsibility for the awards, there is maximum delegation to the GSA for its own quality assurance procedures. The School, through its Academic Council, is also responsible for the development, monitoring, evaluation and updating of its academic framework.

Our 185 academic staff, 80% of which are research active, form a strong creative community united in the ambition to see GSA positioned as a global leader in studio based research and teaching, transforming thinking by developing creative approaches with new audiences, locally, nationally and internationally. As one of the UK's largest and most intensive research communities for the visual creative disciplines, GSA's research activity is clustered into the following interdisciplinary themes.

- Architecture, urbanism and the public sphere
- Contemporary art and curating
- Design innovation
- Digital visualisation
- Education in art, design and architecture
- Health and wellbeing
- Material culture
- Sustainability

Programme Leader for Design Innovation (1.0FTE)

The Innovation School is committed to the development of design education, practice and research, which takes place in the highly creative environment of The Glasgow School of Art. The Innovation School is committed to the city of Glasgow, the wider community of Scotland and our network of international partners across the globe. This is expressed through the Glasgow campus, our Highland base in Forres and our collaborations with schools in New York, Tokyo and Singapore.

The Innovation School is building a global reputation for cultivating graduates capable of demonstrating creativity, passion and innovation in the investigation of how we might prefer to shape our future, from artefacts to services, interactions and experiences. At GSA students acquire a thorough understanding of a user-driven, culturally aware design approach geared towards engaging with complex social issues and societal challenges. This approach is rooted the belief that design is form of knowledge generation and a contribution to an intellectual discourse concerning how we wish to live, economically, politically, ecologically and technologically.

The ability to generate, make material and test design proposals and concepts with users, stakeholders, clients and community members is fundamental to this type of pedagogic approach and our intellectual ethos. The Design Innovation postgraduate portfolio of degrees at GSA prides itself on a focus upon individual students, small teaching groups, socially-rooted projects and a concern for the natural and social environment. The faculty believe in discursive learning, “live” projects with corporations, communities and local authorities or national Government.

Currently there are six M.Des awards within the Design Innovation Portfolio:
In Glasgow:

- a) Design Innovation & Citizenship
- b) Design Innovation & Service Design
- c) Design Innovation & Environmental Design

In the GSA Highlands & Islands campus in Forres

- d) Design Innovation & Interaction Design
- e) Design Innovation & Transformation Design
- f) Design Innovation & Collaborative Creativity

In addition, we share an *MSc in International Management & Design Innovation* with the Adam Smith School of Business and Management at the University of Glasgow; and, an *MSc in Management and Entrepreneurship in the Creative Economy* with Audencia School of Business in Nantes, France. We collaborate closely with KADK (Copenhagen) and KISD (Cologne) in our annual Winter School, and are founder members of the Master of European Design (MEDes) consortium.

An expanding postgraduate folio, an alignment to the research intensive environment of the Digital Health Institute (Forres) and a series of national and international projects mean that this is an exciting opportunity for a designer or academic seeking to engage with contemporary challenges – social, economic, technological or political – through the language and practice of design. The role also includes the possibility to develop new pathways, awards and programmes, and potentially new modes of study.

The Role

Job Title	Programme Leader for Design Innovation (1.0FTE)
Location	The Innovation School, Glasgow (occasional travel to Forres)
Reports to	Head of School
Purpose	<p>The Programme Leader (PL) is a crucial role in the design and delivery of the suite of programmes across Design Innovation at Post Graduate Taught (PGT) level and future developments within this portfolio.</p> <p>To develop and maintain a distinctive “design innovation” ethos and approach to contemporary design and its challenges expressed through project-based learning.</p> <p>The post involves co-ordination of teaching faculty (subject specialists) and Visiting Staff, production of annual curricula and timetables, management of review and assessment processes and authoring of Programme Monitoring Annual Review documents (PMAR).</p> <p>To ensure the assessment and administration of student progression between PGT Stages, and oversight of graduation (exit) after each Stage, as required.</p> <p>To be responsible for all administrative aspects of programme operation in association with the Head of School; including delivery and management of the programmes; academic and personal support of its students, and for the co-ordination, management and development of the staff team.</p> <p>To support Lecturing staff in their development of teaching and learning materials, and to contribute to Programme innovation and development</p> <p>To monitor and support teaching staff through career review and development</p> <p>To ensure compliance with all GSA specified student monitoring requirements and oversight of recruitment processes.</p>

Key liaisons:

- Head of The Innovation School
- Design Director(s) Digital Health Institute
- Director of Operations (Innovation School)
- Director of the GSA Highlands & Islands
- Innovation School Management Team
- External Examiner(s)

Key Accountabilities:

Academic / Educational

- Co-ordinate an academic team devising and delivering curricular content within the Design Innovation portfolio of programmes, as directed by the Head of the Innovation School (or designated Deputy);
- Oversee curriculum planning, timetabling, staffing and monitoring (Stage/annual) of programme delivery;
- Support student learning and staff delivery in the field of Design Innovation;
- Lead academic provision of pastoral responsibilities in respect of students;
- Manage marketing, publicity and recruitment strategies of the PGT Portfolio in collaboration with GSA Communications & Marketing (including website, marketing publications, etc);
- Encourage the development of innovative approaches to programme delivery and ensure appropriate levels of attainment are achieved;
- Lead the evolution of a distinctive field of study in Design Innovation at Masters level (PGT);
- Developing, maintaining and updating the DI Portfolio's programme documentation and oversight of validation arrangements.

Operational

- Co-ordinate the Programme(s) recruitment processes and ensure admissions targets are achieved across all relevant categories;
- Work with the GSA's Head of Marketing, Communication & Strategy to devise and implement a marketing strategy for the Design Innovation programme portfolio;
- Contribute to and co-ordinate educational visits, field work, activities and exhibitions as directed by the Head of Innovation School;
- Ensure all programme materials – prospectus/handbooks/website, etc. – are updated in liaison with Registry, Policy & Governance and Marketing;
- Oversee induction process for new and returning students is provided in an appropriate fashion;
- Oversee induction process for new staff appointments (in conjunction with HR);
- Represent the Programme(s) within The Innovation School Management Team and the GSA's administrative structures;
- Undertake the necessary negotiations internally and externally in order to develop the portfolio of programmes;
- Undertake Health & Safety duties and observe procedures within own area of responsibility in relation to all Staff, Students and Visitors;
- Encourage the development of innovative approaches to programme delivery and ensure that teaching delivery achieves the educational standards of the academic unit.

Admissions

- Aligning the Masters Portfolio's marketing and publicity strategy with recruitment processes and admissions;
- Overseeing coordination of admissions process in liaison the GSA Registry and Subject Specialism tutors (e.g. Citizenship);
- Ensuring that the programmes achieve student target numbers in all categories.

Strategic

- Lead PGT portfolio development locally and internationally;
- Co-ordinate development of student learning and curricular development in line with external research, professional developments and quality assurance/enhancement frameworks as directed by Director of InDI;
- Develop Innovation School (PGT) cross-GSA activity/projects and collaborations;
- Cultivate international partnerships – academic and professional;
- Lead in the evolution of teaching, learning and assessment strategies across Design Innovation (PGT) and related disciplines.

Key Challenges

- Support and extend academic excellence in the field of Design Innovation and related educational fields by working with academic colleagues and support staff on developing and refining the curriculum;
- Maintain a reflective and critical view of the intellectual subject area and link this to contemporary design/making practices through gathering knowledge of developments in learning and teaching;
- Link studio practices to curriculum development and pedagogical innovations;
- Ensure Institutional excellence recognised through an engagement with sector wide enhancement initiatives and their institutional impact (ELIR/Periodic Review etc.)

Person Specification**Experience and knowledge**

- Educated to Postgraduate degree level or beyond in a design or design-related discipline (appropriate Industrial/Professional experience will also be considered);
- Significant teaching experience in a Higher Education Institute, preferably in a Art/Design School environment (significant experience in an industrial context will also be considered);
- Capacity to lead discussions in teaching and learning approaches appropriate to Postgraduate Taught level, or beyond;
- Experience of current debates, trends and issues relating to the expanding field of Innovation, especially the centrality of design practice as a mode of enquiry exploring contemporary social, political or economic issues;
- Willingness to lead in curriculum design and development, and to deliver quality enhancement/assurance in concert with the appropriate Programme team or teaching staff;
- Significant experience of academic timetabling, curriculum implementation and pedagogy (in particular, PGT/Professional level);
- Knowledge of the quality assurance and enhancement issues faced by PGT education, or comparable;
- Evidence of management/co-ordination activities within Higher Education or industry at a senior level.

Skills

- Excellent communication skills, attention to detail, extensive knowledge of curriculum design and implementation, a demonstrable aptitude for team-working and collaboration;
- High level of creative interpersonal skills for teaching in a Studio environment;
- An understanding of current debates and trends in Postgraduate Taught teaching/Professional practice;
- Strong communication skills, verbal, visual and artefactual;
- Passion for learning and creativity, strong personal commitment to PGT teaching;
- Awareness of, and sensitivity to, cultural diversity;
- Commitment to equal opportunities and widening participation.

Management

- Co-ordination and management of programme budgets;
- Convene monthly departmental staff meetings and circulate monthly updates to departmental staff;
- Ensure effective co-ordination and allocation of teaching staff, support resources, technical and material resources;
- Undertaking career reviews of academic staff;
- Ensure organisation and operation of M.Des Design Innovation (PGT) portfolio in accordance with Code of Assessment and Degree Regulations;
- Ensure that collaborative projects and programmes with partner Institutions/organisations are aligned with GSA and GU's Code of Assessment and degree regulations.

Terms and Conditions

Contract	Permanent
Probationary Period	It is recognised that there is an inevitable 'settling in' period in any post. The probationary period is therefore an opportunity for the employee to fit within the culture of the School. It should also be determined during this time whether the job is in line with expectations as expressed in pre-appointment discussions, interview and as set out in the Job Description. The probation period for this role is one year.
Staff Development:	A minimum of five days are guaranteed under HE2000 terms and conditions. However, the School is committed to encouraging staff development for all its employees, which is to the benefit of the individual as well as the Institution as a whole.
Activity Plan:	Duties and pattern of working will be set out in an Activity Plan. The plan will include: jointly agreed objectives including milestones and outcomes and an appropriate balance of teaching, research, consultancy, scholarly activity, personal development and other possible activities within the duties of an academic.
Salary:	Grade 8 (£49,149 - £56,950 per annum)
Hours:	35 hours per week
Holidays:	35 days plus 11 public and statutory holidays per annum
Pension:	Option to join the Scottish Teachers' Superannuation Scheme
Notice Period:	Three months